

Board of Education Meeting  
October 17, 2022  
Wonewoc-Center School - Rm 242  
6:00 p.m.  
Regular Meeting Minutes

The meeting was called to order by President Benson at 6:00 p.m. Members present Benson, Degner, Dieck, Jackson, and Woolever.

Pledge of Allegiance

Motion by Woolever, second by Degner, to approve the agenda. Motion carried.

Proper notice verification was given by District Administrator Dr. Sharon Ennis.

Motion by Degner, second by Woolever, to approve the minutes from September 19, 2022 – Regular, September 19, 2022 – Closed, September 28, 2022 – Athletics and Extra-Curricular Committee, and September 28, 2022 – Transportation/Food Service Committee. Motion carried.

Motion by Woolever, second by Jackson, approve voucher checks #71518 thru #71729 in the amount of \$281,325.83, payroll taxes/WRS (Manual checks/ACH) #2023029 thru #2023041 in the amount of \$92,483.30, direct deposit #900114883 thru #900115034 in amount of \$170,133.79, student activity account #12681 thru #12689 in the amount of \$7,236.46 for total expenditures of \$551,179.38. Motion carried.

Motion by Woolever, second by Jackson, to approve the treasurer's report as read. Motion carried.

Public Forum:

Action Items:

Motion by Jackson, second by Degner, to approve coaches' salary increase as presented. (Exhibit A) Motion carried.

Motion by Degner, second by Jackson, to approve winter coaches. (Exhibit B) Motion carried.

Motion by Woolever, second by Degner, to approve extra-curriculars as presented without the musical. (Exhibit C) Motion carried.

Motion by Woolever, second by Degner, to move Title I teacher to closed session. Motion carried.

Motion by Degner, second by Woolever, to accept the retirement of Ann Lankey thanks. Motion carried.

Motion by Benson, second by Degner, to approve \$18,074.00 payment from Kraemer Brothers and Kish Electric toward the cost of the new fire alarm system with donation of clock. Motion carried. Jon nay

Motion by Woolever, second by Jackson, to approve the payment of check #71515 in the amount of \$55,282.05 to Kraemer Brothers, LLC. Motion carried.

Motion by Degner, second by Woolever, to approve the over/under report as presented. Motion carried.

Motion by Woolever, second by Degner, to accept the mill rate of \$7.51. Motion carried.

Motion by Woolever, second by Jackson, to adopt the budget as presented. Motion carried.

Motion by Degner, second by Woolever, to approve Item B Superintendent Evaluation Form. (Exhibit D) Motion carried.

Discussion Items:

- Dean of Students Report
- Director of Special Education/Title I Coordinator Report
- Business Manager's Report
- Principal Report
- District Administrator Report

Motion by Degner, second by Jackson, to recess at 7:45 p.m. Motion carried

Motion by Woolever, second by Degner, to reconvene in open session and then go into closed session at 7:50 p.m. Board polled unanimously.

Motion by Woolever, second by Degner, to adjourn meeting at 8:27 p.m. Board polled unanimously.

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Nancy Dieck, Clerk

Coaches Salary Increase

Coaches Salary Increase

Head Coach Positions

Sport and Position	Average of Conference	Proposed Coaches Salary
Head Coach Baseball	\$2799	\$3000
Head Coach Girls" Basketball	3305	\$3600
Head Coach Boys' Basketball	3305	\$3600
Head Coach Football	3304	\$3400
Head Coach Softball	2757	\$3000
Head Coach Track	2878	\$3000
Head Coach Volleyball	3113	\$3400
Head Coach Wrestling	3257	\$3300
Head Coach Golf	2084	\$3000

Assistant Coach Positions

Sport and Position	Average of Conference	Proposed Coaches Salary
Coach Baseball	1821	\$1900
Coach Girls" Basketball	2349	\$2400
Coach Boys' Basketball	2349	\$2400
Coach Football	2365	\$2200
Coach Softball	1821	\$1900
Coach Track	1976	\$1900
Coach Volleyball	2104	\$2200

Junior High Coaches

Sport and Position	Average of Conference	Proposed Coaches Salary
Coach Girls" Basketball	1163	1300
Coach Boys' Basketball	1163	1300
Coach Football	1105	1300
Coach Track	1133	1300
Coach Volleyball	1103	1300

The proposal puts our coaches above the middle. I have tried to keep all coaching seasons with the same head coach, assistant coach salary.

I feel middle school coaches should all get the same pay.

Winter Coaches

- Dane Gabrielson – Head Boys
- Stefan Rudel – Assistant Boys
- Rick Field – Head Girls
- Kelly Field – Assistant Girls
- Dave Benish – JH Boys
- Terry Barreau – JH Boys

2022-2023 ACTIVITIES/CO-CURRICULARS			
Activity	Amount		
10th Grade	\$337.00	Dion Grisar	10 E 110 223900
11th Grade	\$445.00	Dawn Ertel	10 E 110 223900
11th Grade	\$445.00	Jon Baker	10 E 110 223900
12th Grade	\$445.00	Jackie Miller	10 E 110 223900
12th Grade	\$445.00	Sam Swanson	10 E 110 223900
6th Grade	\$337.00	Belinda Gehri	10 E 110 223900
7th Grade	\$337.00	Mary Hoof	10 E 110 223900
8th Grade	\$337.00	Stephaine Baker	10 E 110 223900
9th Grade	\$337.00	Stefan Rudel	10 E 110 223900
9th Grade	\$337.00	Peggy Bradley	10 E 110 223900
Yearbook			10 E 110 223900
Yearbook			10 E 110 223900
Art Club	\$750.00		10 E 110 223900
Athletic Director	\$15,000	Tory Needham	10 E 110 162000
FBLA	\$750.00	Stefan Rudel	10 E 110 223900
FFA - School Year	\$2,500.00	Jackie Miller	10 E 110 223900
Forensics	\$800.00	Stephaine Baker	10 E 110 223900
Gifted & Talented	\$605.00	Dion Grisar	10 E 110 223900
<del>Musical</del>	<del>\$1,050.00</del>	<del>Leigh Winkler</del>	<del>10 E 110 223900</del>
National Honor Society	\$605.00	Peggy Bradley	10 E 110 223900
Pep Band (PER EVENT)	\$25.00	Stacey Clark	10 E 110 223900
NHS M.S.	\$302.50	Belinda Gehri	10 E 110 223900
NHS M.S.	\$302.50	Stephaine Baker	10 E 110 223900
Play	\$1,050.00	Peggy Bradley	10 E 110 223900
Student Council	\$605.00	Leigh Winkler	10 E 110 223900
Science Club	\$605.00	Stephaine Baker	

Superintendent Evaluation Form

**WONEWOC-CENTER SCHOOL DISTRICT**

**District Administrator Evaluation**

Scoring Rubric:

3-Exceeds Expectations

2-Meets Expectations

1-Needs Improvement

**Note: Any 'Needs Improvement' rating must be explained at the end of the evaluation. Please list the corresponding evaluation number.**

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**The District Administrator shall:**

1. Serve as executive officer of the board, thus will carry out the policies, rules, and regulations of the board.
2. Serve as advisor to the board, thus will advise the board on all matters of educational policy and procedure. He/she will recommend policies, assist in policy development and provide data which permit the board to formulate policies.
3. Report to the board relative to the execution of its policies, their effect on the district, and general administration of schools.
4. Attend all regular and special meetings of the board.
5. Be the medium of contact between the board of education and the educational staff.
6. Recommend to the board qualified candidates to fill professional and support staff positions.

7. Have the authority to assist in or alter the assignment of, to transfer and to recommend to the board the promotion or dismissal of any employee, subject to the current employee master agreement or employee handbook.
8. Be responsible for keeping employees informed of all changes in school board policies which may affect them.
9. Be responsible for the financial records and accounts, and certifying the accuracy of the bills, statements and payroll.
10. Prepare and submit to the board for consideration and approval a budget of the estimated receipts and expenditures for the upcoming fiscal year.
11. Within the limits of the detailed annual budget, duly approved by the board, have power to direct expenditures and purchases and order necessary materials and supplies to operate the district subject to the limitations of the approved budget. The board will approve all vouchers prior to payment at the regular board meeting.
12. Have general supervision over a system of accounting covering student body finances and properties, and shall require periodic financial reports from person(s) in charge of these accounts.
13. Have an understanding of ways to maintain the financial health of the district for the long-term.
14. Supervise the curricular offerings of the district and selection of instructional materials and equipment to be used.
15. Keep informed regarding modern and progressive methods of education and related issues by attending educational meetings, by reading educational literature and in any other appropriate manners. Therefore, having a firm grasp of the curriculum and direction of future curriculum and content.
16. Submit to the board a report of enrollments in each grade in each school of the district. He/She shall also provide a report of the estimated enrollments for the ensuing year at the regular February board meeting.
17. Keep the public informed in matters of general interest regarding the schools.
18. Be visible in the school and communities by attending various community and school functions.
19. Be approachable for community members to ask questions and promote the good work of the district.
20. Have the power to suspend any pupil in accordance with board policy and state law. The right to expel is a power granted to the Board of Education.
21. Be responsible to carefully study the school facility needs within the district and recommend to the board plans for adequately meeting these needs.
22. Have a long range vision for the district in regards to curriculum, facility maintenance, budget, and technology.
23. In the absence of specific rules and advice of the board, he/she assumes any authority or perform any duty which any particular situation, unforeseen and suddenly arising, may demand, subject to later consideration of and action by the board.
24. Ensure that all records are kept properly; that all reports are completed and submitted promptly, and inform the board clerk of any necessary actions.
25. Oversee the approval of applications of outside agencies for the use of school property and the assurance of such rentals follow district policy.
26. Shall have general supervision over the transportation of pupils and shall see that such service is being provided in accordance with state statutes and the adopted policies of the board.
27. Shall perform such other duties as may be assigned to him/her by law or by the board and shall issue such additional or supplemental rulings or directives for the management of the schools as he/she may deem proper.

#### **PERSONALITY TRAITS**

1. Communication Skills (Internally & within the community)
2. Integrity
3. Community involvement
4. Leadership skills
5. Finance knowledge

6. Resides in community
7. Long-term commitment to the district
8. Honesty
9. Knowledge of current trends, curriculum, assessments, and instruction (PLC, RtI, PBIS, Common Core, etc.)
10. Holds employees accountable
11. Ability to recruit and retain quality staff
12. Understands school law
13. Decision maker
14. Organized
15. Treats everyone fairly
16. Sense of humor

**COMMENTS OR AREAS OF IMPROVEMENT EXAMPLES:**